

# Port Arthur Smiles

[www.PortArthurSmiles.com](http://www.PortArthurSmiles.com)

## **Appointment Policy**

Monday through Friday appointments, 25% of your copayment for proposed treatment is collected at the time you schedule your next appointment.

Saturday appointments, 50% of your copayment for proposed treatment is collected at the time you schedule your appointment.

A cancellation fee of \$15.00 will be issued for any failed appointments without a 24 hour notice.

### MEDICAID/CHIP PATIENTS:

MCNA DENTAL & DENTAQUEST are notified through our automated system if you cancel or no show for your appointment. In order to keep your insurance active you must follow your insurance company's policy.

Patient/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you may have any questions or concerns please feel free to contact our business manager.

Thank you, Management